



MEDIATION REFERRAL FORM

PLEASE COMPLETE THE FOLLOWING FORM ON BEHALF OF YOUR CLIENT AND RETURN TO THIS MEDIATION SERVICE PRIOR TO YOUR CLIENT'S FIRST APPOINTMENT. IT IS ESSENTIAL THAT YOUR CLIENT SPEAKS DIRECTLY WITH THE MEDIATION SERVICE TO ARRANGE THE APPOINTMENT.

YOUR CLIENT'S DETAILS

Name of Client

Address

.....

.....

Post Code

Telephone No

Date of Birth/...../.....

National Insurance No

Date of marriage to other party

Is address confidential from other party? YES / NO

Is the client willing for partner to be contacted? YES / NO



FORMER PARTNER'S DETAILS

Name

Address

.....

.....

Post Code

Telephone No

Solicitor's Name

Address

.....

.....

Post Code

DX Address

Telephone No

Fax No

Reference

Email Address



CHILDREN'S DETAILS

Name
Age
Date of Birth/...../.....
Sex M / F
Currently Residing With

Name
Age
Date of Birth/...../.....
Sex M / F
Currently Residing With

Name
Age
Date of Birth/...../.....
Sex M / F
Currently Residing With

Name
Age
Date of Birth/...../.....
Sex M / F
Currently Residing With



DETAILS FOR MEDIATION

Have any Court proceedings commenced? YES / NO

If so, what proceedings, in which Court and what stage has been reached?

.....
.....

Date of Separation

Date of Decree Nisi

Date of Decree Absolute

Type of Mediation sought (Please tick)

Issues on Children

Issues on Property

Has there been any history (alleged or actual) of violence, harassment, intimidation
or child protection concerns? YES / NO

Disablement issues – will a ground floor room be required? YES / NO



REFERRER'S DETAILS

Your Name

Your Position

Your Firm's Name

Address

.....

.....

Post Code

DX Address

Telephone No

Fax No

Your Reference

Email Address

Signature of Referrer

Date



Please send completed form:

BY POST: Leonard Gray Mediation, 72-74 Duke Street, Chelmsford, Essex CM1 1JY

BY EMAIL: mediation@leonardgray.co.uk

BY FAX: 01245 490 728

We are based in Chelmsford town centre, a 2 minute walk from Chelmsford Rail station with car parking at the rear of our office for the use of clients.

We are open Monday to Friday 9.00am – 5.30pm.

For more information please contact us by telephone on 01245 264 764.